



MEMORANDUM

Date: March 17, 2020

Subject: COVID-19 Update

The COVID-19 has impacted our world and daily life in unprecedented ways. Obviously, Mediwaste Disposal has been monitoring the situation very closely. We are constantly receiving and reviewing the latest recommendations from the CDC and other national and local agencies, as well as our governing entities (TCEQ, NMED, AZEQ, CDPHD) to ensure that Mediwaste Disposal is handling and disposing of regulated medical waste as directed. With that being said, we are currently transitioning our customers to biohazard, red lined, disposable boxes to make the environment safer for everyone involved. We have always striven to deliver clean, sanitized biohazard containers to our customers and in order to reduce or eliminate potential exposure to COVID-19, we will circulate disposable boxes effective immediately until this situation has cleared.

Some recommendations for your office and staff include **simple** but **critical** directives that are worth repeating below:

- Wash your hands often with soap and water for at least 20 seconds, especially before and after you eat or use the restroom. If soap and water are not available, use an alcohol-based hand sanitizer.
- Clean and disinfect frequently touched objects and surfaces
- Avoid touching your eyes, nose, and mouth
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash; if you don't have a tissue, use the inside of your elbow instead of your hand
- If you are not feeling well, stay home and seek medical treatment.
- **Remember that all red waste bags should be placed into a box/container immediately. No red bag waste should be left on the floor or on top of closed boxes/containers.**
- **Remember to tie the red bags once they are full.**
- **Lastly, make sure all boxes/containers should be able to close. If you're out of containers, please call us immediately for a pick up to ensure that potential contamination is eliminated as quickly as possible.**

Stay informed, we recommend that all our offices and its staff members stay informed through these websites:

- CDC – regular updates:
<https://www.cdc.gov/coronavirus/2019-ncov/summary.html>
- WHO – summary of cases across the globe:
<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/situation-reports/>
- State Department and CDC – Travel Restrictions and Recommendations:
<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/>

Updates and further modifications to our business practices should be expected as this situation develops and will be shared as they are made.

Your health and well-being – as well as that of your family and the community as a whole – remains our top priority as we continue to make thoughtful decisions in the coming days and weeks.